

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 18 July 2017 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 12 September 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr Mrs H Bainbridge  
Cllr D R Coren  
Cllr W J Daw  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr P J Heal  
Cllr F W Letch  
Cllr J D Squire

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

### 1      **Apologies and Substitute Members**

To receive any apologies for absence and notice of appointment of substitutes.

### 2      **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

### 3      **Minutes** (Pages 5 - 8)

To approve as a correct record the minutes of the meeting held on 23 May 2017 (copy attached).

### 4      **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

5      **Review of the Housing Service Fire Risk in Communal Area policy**  
(Pages 9 - 32)

To receive a report from the Housing Services Manager reviewing the Fire Risk in Communal Areas Policy.

6      **Private Sector Housing Fees and Charges - Civil Penalties** (Pages 33 - 40)

To receive a report from the Public Health and Professional Services Manager updating Members with the proposed civil penalty fines for Housing Act 2004 offences as an alternative to prosecution, as discussed in the fees and charges paper of 14<sup>th</sup> March 2017.

7      **Fuel Poverty update** (Pages 41 - 46)

To receive a report from the Public Health and Professional Services Manager providing an update on the fuel poverty strategy and initiatives for residents in Mid Devon.

8      **Update on the Wessex Scheme (verbal update)**

To receive a verbal update from the Public Health and Professional Services Manager on the Wessex Scheme.

9      **Performance and Risk Report for 2017-18** (Pages 47 - 56)

To receive a report from the Director of Operations providing Members with an update on performance against the Corporate Plan and local service targets for 2017/18 as well as providing an update on the key business risks.

10     **Revenue and Capital Outturn 2016/17** (Pages 57 - 92)

To receive a report from the Director of Finance, Assets & Resources presenting the revenue and capital outturn figures for the financial year 2016/17.

11     **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Compensation Policy
- Performance and Risk
- Financial Monitoring
- Gas Safety Policy

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 10 July 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310  
E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)